



JOB DESCRIPTION

Job Title:	Sports Groundsperson (Skilled)
Department / Unit:	Active Lifestyle & Sport
Job type	Grounds
Grade:	RHUL 5
Accountable to:	Sports Grounds Manager
Accountable for:	Operational Support Staff
Purpose of the Post	
<p>This position is part of the Active lifestyle & sport team, which is collectively responsible for the effective delivery of a range of physical activity services across campus to enhance the student, staff and visitor experience.</p> <p>Responsible for managing and maintaining high-quality facilities for a range of sporting requirements across campus to enhance student, staff and visitor experience. This post will contribute to the delivery of the sports grounds plans and associated programs of work, to an exceptionally high standard, under the supervision of the Sports Grounds Manager.</p>	
Key Tasks	
<ul style="list-style-type: none"> • Use technical expertise to undertake routine preparation and maintenance work on a range of sports facilities and surfaces as detailed on work schedules. • Undertake all preparatory and cultivation work to maintain safe, high quality playing surfaces. • Use experience to prioritise tasks based on weather / seasonal conditions and make key decisions on facility safety, pitch availability and maintenance resources. • Undertake minor construction and landscaping work where required. • Follow standard procedures and develop excellent knowledge of all functional areas. • Drive vehicles and use equipment as required for grounds maintenance operations. • Ensure vehicles and equipment used by self and work group are regularly maintained in accordance with routine operating requirements. Monitor the use of consumable items and spares and make arrangements for their replenishment. • Ensure work area is kept safe, clean, tidy and secure at all times. • Make recommendations to the Sports Grounds Manager regarding improved work systems, labour and machinery utilisation. • Collaborate on the creation of long, medium and short-term grounds work schedules • Brief the operations team and supervise operations support staff when required 	

Other Duties

Health & Safety and Other Responsibilities

- Adhere to all current health & safety legislation and the university's internal health & safety policies.
- Report any faults, damaged equipment or potential hazard.
- Promote safe working practices at all times, providing training to other staff where necessary and carry out risk assessments for all machinery and work tasks.
- Ensure the safe use, storage, calibration and disposal of pesticides and other similar substances.
- Promote the Health and Safety of self and others.
- Respond to any emergencies in line with university emergency action plans.
- Demonstrate strong time management and planning skills and the ability to work to a high standard without supervision
- Use a good working knowledge of relevant IT systems to survey, collect data and report on the condition of the grounds environment.
- Promote good environmental practice
- Manage turf maintenance, apply top dressing and fertilizer and identify and control pests and diseases. Renovate worn and damaged turf.
- Prepare and supervise the preparation and maintenance of all machinery and storage of the machinery.
- Operate and maintain irrigation systems and maintain drainage systems
- Assist with snow clearance and rock salt application when appropriate

Qualifications and Experience

- Be able to demonstrate significant grounds experience or have achieved IOG Certified Grounds Specialist status (Level 3) in winter, summer and artificial pitch preparation.
- Have the ability to work towards IOG Certified Grounds Manager status (Level 4) in winter, summer and artificial pitch preparation.
- To hold PA1 and PA6 spraying certificates (PA2 desirable). The post holder must have significant relevant experience with the control of weeds, pests and disease.
- Formal training in manual handling and risk assessments
- Maintain good communications with customers and end users.
- Must hold a valid driving license.

Additional

- To be committed to continued professional development and keep up to date with new technology, innovations and other developments within the sector.
- The post holder may be expected to cover early morning, evening or weekend work depending on maintenance requirements, facility bookings or other events.
- To be physically capable of carrying out all duties
- Any other duties as may be reasonably required, consistent with the grade of the post.

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the University. The post holder will be expected to undertake other duties as appropriate and as requested by his/her manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.